

# Signup as an Organization

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# 1. Organization Types

There are 4 organization types available on the APIX Platform, which are as follows:

1. Fintech - If you are FinTech looking to showcase your capabilities to Financial Institutions from across the globe, your organization provides solutions that help companies, business owners, and consumers better manage their financial operations, processes, and lives by utilizing specialized software and algorithms and if your organization is registered in your country of incorporation, then signup as a FinTech
2. ESG - If you are ESG looking to showcase your capabilities to Financial Institutions from across the globe. Your organization provides solutions that help companies, business owners and consumers better manage their financial operations, processes, and lives by utilizing specialized software and algorithms. Your organization is registered in your country of incorporation, then sign up as ESG.
3. Financial Institution - If you are an official Financial Institution engaged in the business of dealing with financial and monetary transactions such as deposits, loans, investments, and currency exchange, sign up as a Financial Institution
4. Other - If you are an Education Institution, Health Institution, System Integrator, Embassy, Consulting company, etc., please sign up as Others.

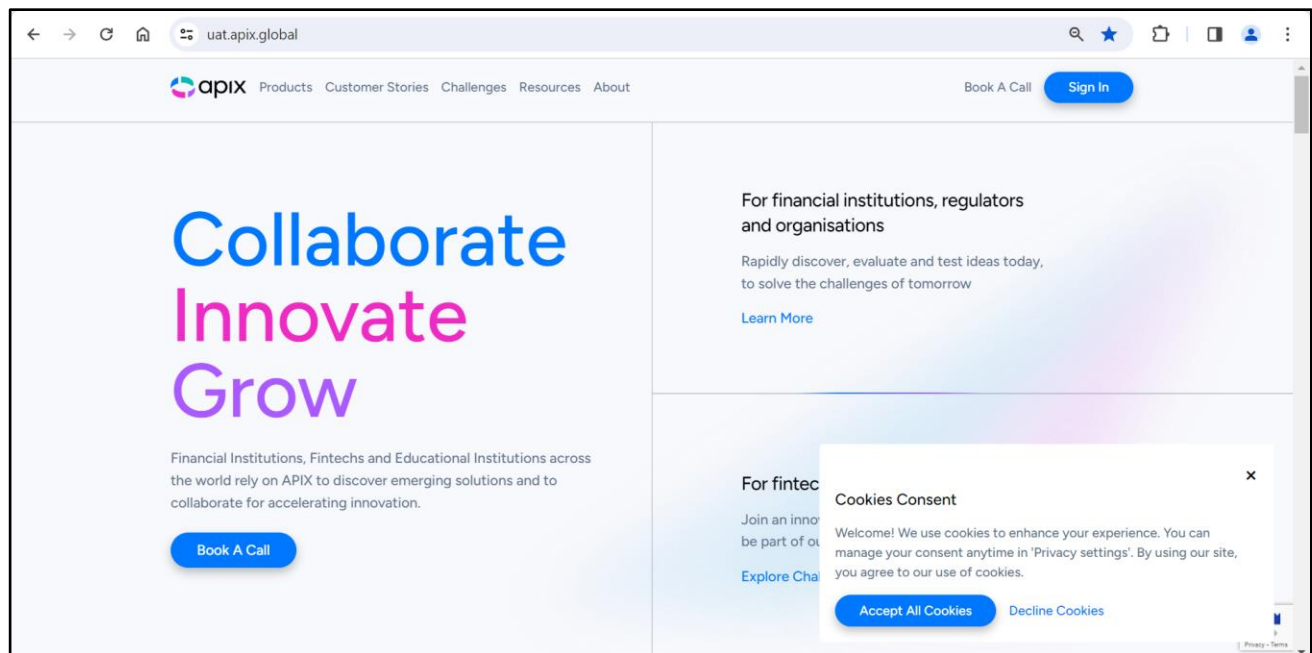
## 2. Getting Started

To have full access to the APIX Platform, you need to onboard yourself and complete the Signup process.

To complete your Signup and register yourself on the platform, the following steps should be completed,

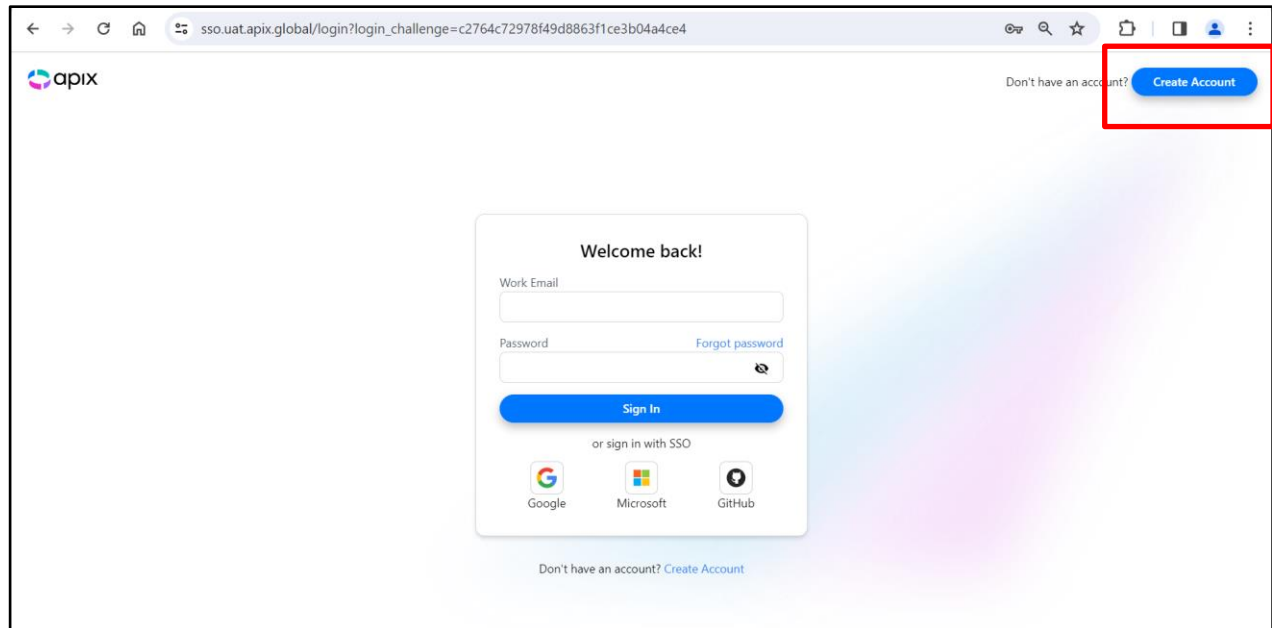
1. Signup with your work email address
2. Complete the verification of the email by entering the OTP
3. Complete your profile
4. Select the account type
5. Complete the Organization's Information
6. Approval of the account by APIX Admin

To begin with, the process, navigate to the URL <https://apixplatform.com/>

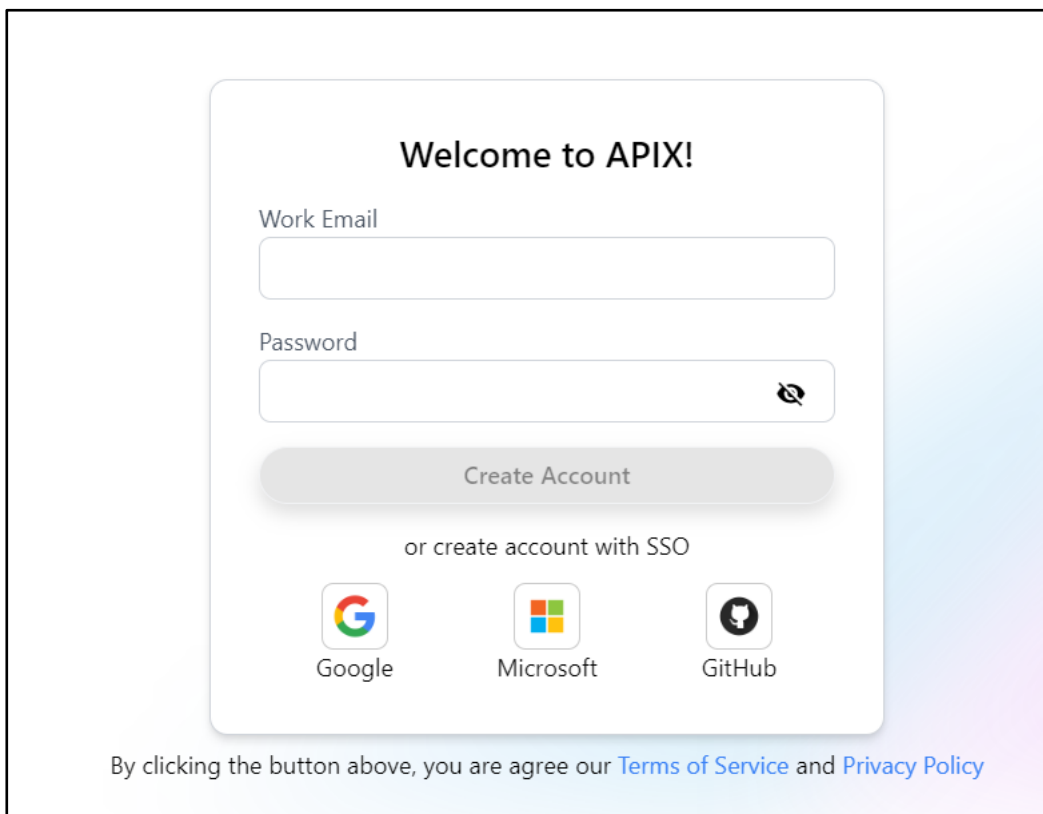


Click on Sign In

### 3. Signup



Click on Create Account on the screen displayed, you will be navigated to the Create Account screen.

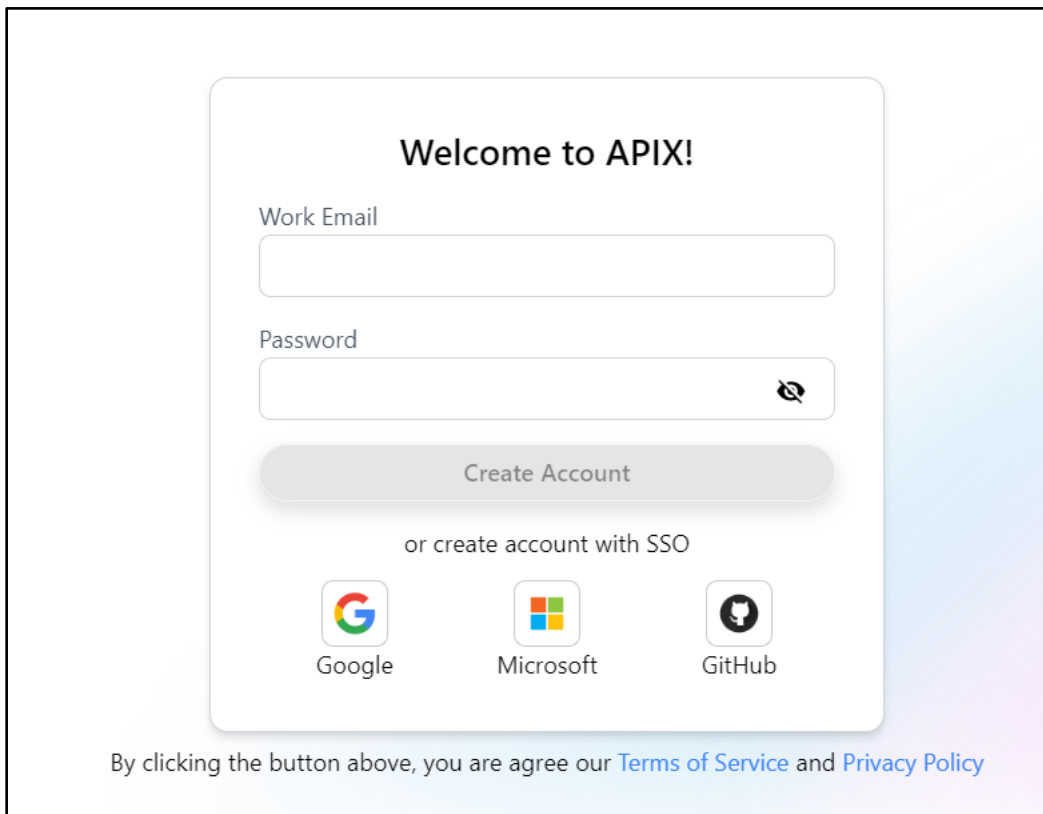
A screenshot of the 'Create Account' screen. The page has a light blue and purple gradient background. In the center, there is a white rounded rectangle containing the text 'Welcome to APIX!'. Below this, there are two input fields: 'Work Email' and 'Password'. The 'Password' field has a toggle icon for visibility. Below the input fields is a grey button labeled 'Create Account'. Underneath the button, it says 'or create account with SSO' and provides icons for Google, Microsoft, and GitHub. At the bottom of the page, there is a footer text: 'By clicking the button above, you are agree our [Terms of Service](#) and [Privacy Policy](#)'.

## 4. Create Account Screen

On the Create account screen, enter the work email address and password and click on Create Account CTA.

The Terms and Conditions and Privacy policy hyperlinks are available on the screen. Click on each link to read them before you create an account with APIX.

You can also create account with your Google, Microsoft or GitHub accounts other than using the email and password.



The image shows a 'Create Account' screen for APIX. It features a central white card with a light blue gradient background. The card has the heading 'Welcome to APIX!' at the top. Below the heading are two input fields: 'Work Email' and 'Password'. The 'Password' field includes a toggle icon for visibility. A 'Create Account' button is positioned below the input fields. Underneath the button, the text 'or create account with SSO' is displayed. Below this text are three social login options: Google, Microsoft, and GitHub, each with its respective logo and name. At the bottom of the card, a disclaimer states: 'By clicking the button above, you are agree our [Terms of Service](#) and [Privacy Policy](#)'.

Welcome to APIX!

Work Email

Password

Create Account

or create account with SSO

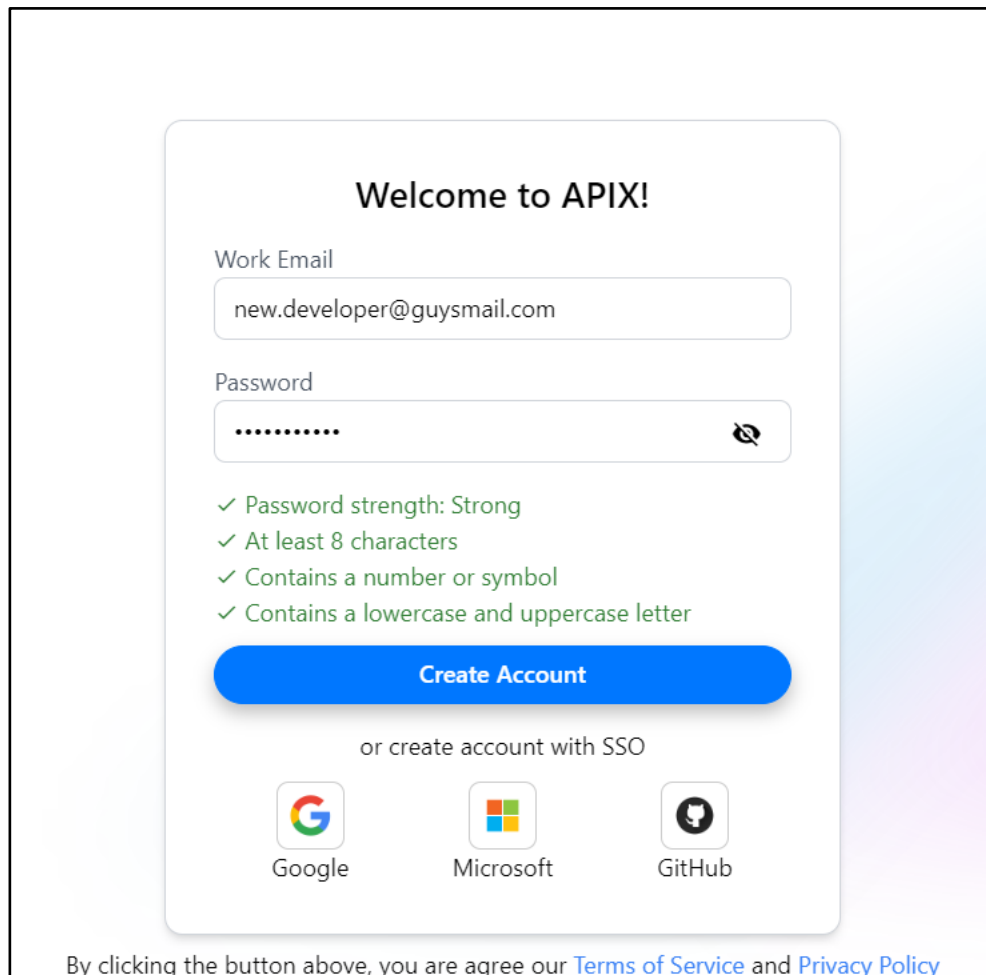
Google Microsoft GitHub

By clicking the button above, you are agree our [Terms of Service](#) and [Privacy Policy](#)

The password entered should satisfy the following conditions

1. Should be at least 8 characters long
2. Should contain a lowercase and an uppercase letter
3. Should contain a symbol
4. Should contain a number


Enter the password satisfying all the conditions and click on Create Account CTA.



**Welcome to APIX!**

Work Email


Password


 


- ✓ Password strength: Strong
- ✓ At least 8 characters
- ✓ Contains a number or symbol
- ✓ Contains a lowercase and uppercase letter

**Create Account**

or create account with SSO

  
Google

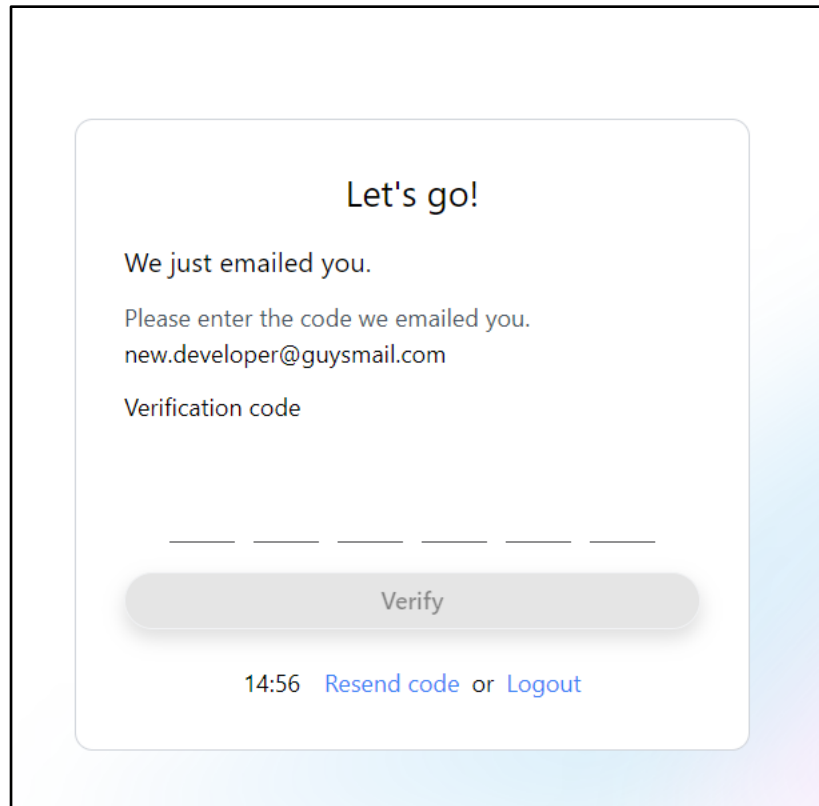
  
Microsoft

  
GitHub

By clicking the button above, you are agree our [Terms of Service](#) and [Privacy Policy](#)

## 5. Verification screen

On clicking on Create Account, you will be displayed with the Verification screen, where you will be prompted to enter the verification code sent to your email

A mockup of a verification screen. It features a light blue gradient background. In the center, there is a white rounded rectangle containing the text: "Let's go!" in bold, "We just emailed you.", "Please enter the code we emailed you.", "new.developer@guysmail.com", and "Verification code". Below this text is a row of six dashed lines for code entry. Under the dashed lines is a grey rounded button labeled "Verify". At the bottom of the white rectangle, it shows "14:56" followed by the links "Resend code" and "Logout".

Let's go!

We just emailed you.

Please enter the code we emailed you.  
new.developer@guysmail.com

Verification code

-----

Verify

14:56 [Resend code](#) or [Logout](#)

Check your work email entered for the verification code in the inbox. If the code is not available in the inbox, please check your Spam folder.



A 6 digit verification code will be sent from the email address [auth@verify.apixplatform.com](mailto:auth@verify.apixplatform.com) to your work email entered.



Welcome to APIX

Hi !

Your 6-digit Two Factor Authentication Code is: 025300

Best regards,

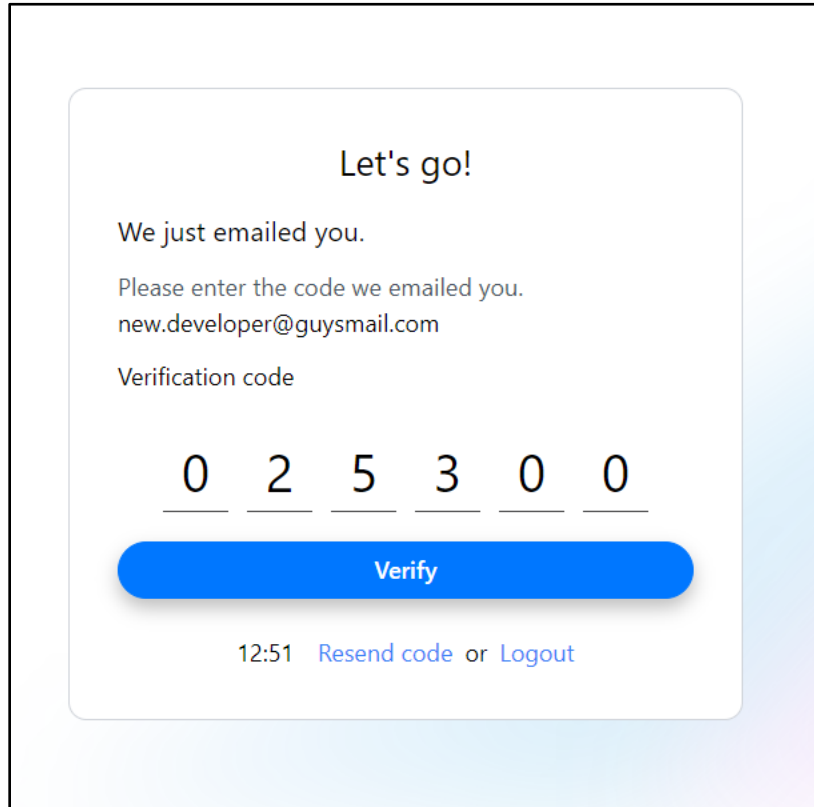
APIX team

**Contact Us**

[apixsupport@synfindo.com](mailto:apixsupport@synfindo.com)

The code received is valid for 15 minutes.

Enter the 6 digit code on the verification screen and click on Verify.

A mockup of a verification screen. It features a light blue gradient background. In the center is a white rounded rectangle containing the text: "Let's go!" in bold, "We just emailed you.", "Please enter the code we emailed you.", and the email address "new.developer@guysmail.com". Below this is the label "Verification code" followed by six input fields containing the digits "0", "2", "5", "3", "0", and "0". A large blue "Verify" button is positioned below the input fields. At the bottom of the white box, it shows a timer "12:51" and the text "Resend code or Logout" in blue.

Let's go!

We just emailed you.

Please enter the code we emailed you.  
new.developer@guysmail.com

Verification code

0 2 5 3 0 0

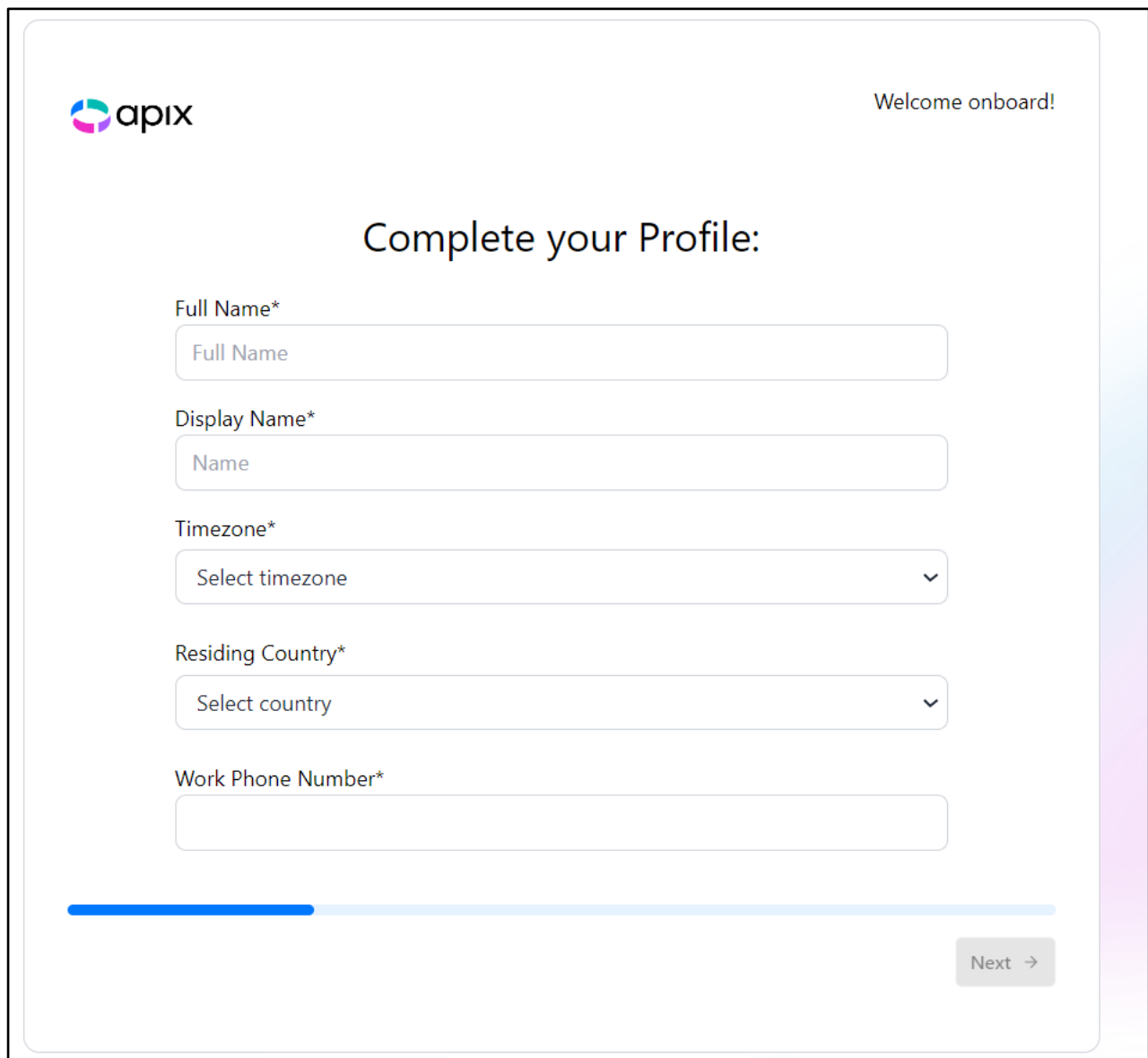
Verify

12:51 [Resend code](#) or [Logout](#)

Clicking on Resend code, will send the verification code again to your work email entered and clicking on Logout, will log you out of the session. You can continue from the verification later on logging in with the valid email address and password.

## 6. Complete Profile Screen

On verifying the email by entering the OTP, you will be navigated to the Complete your profile screen.



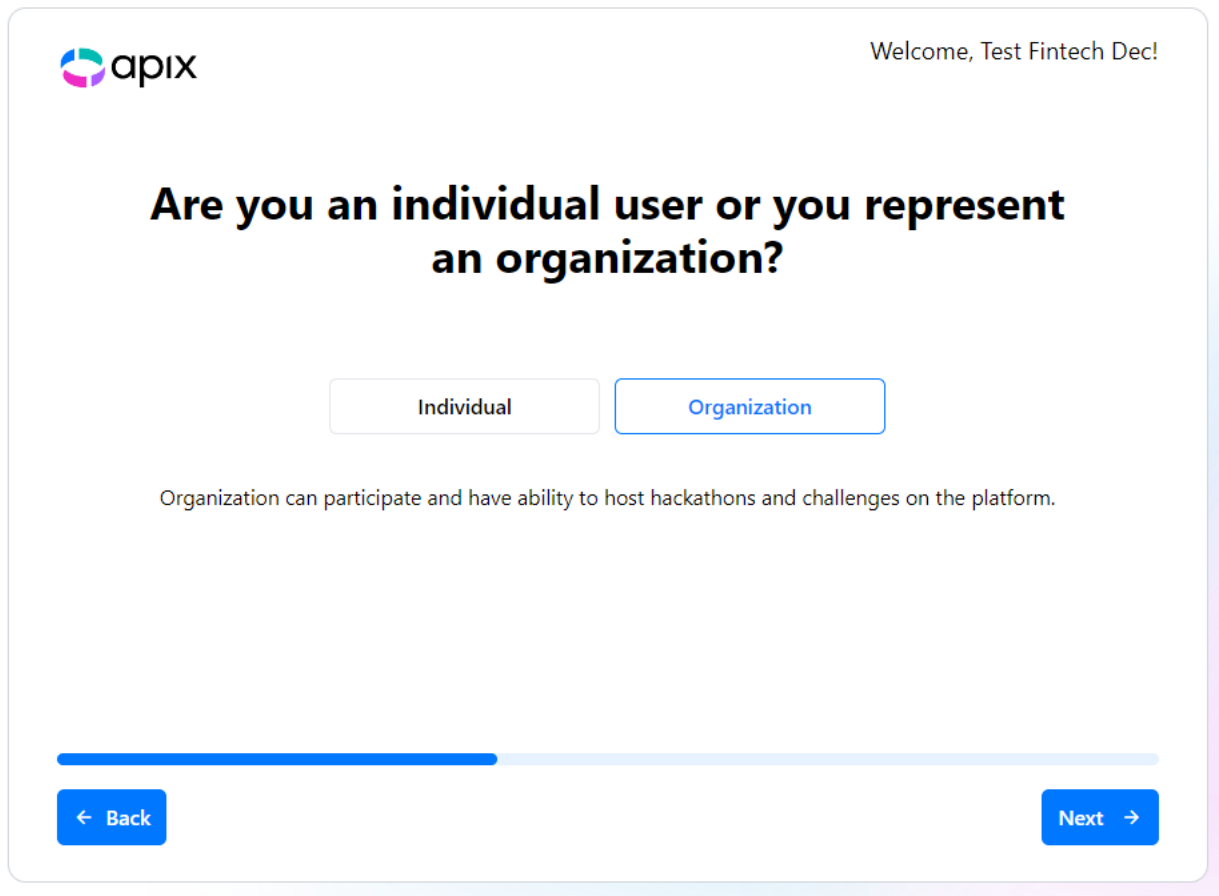
The screenshot shows a web form titled "Complete your Profile:" with the Apix logo in the top left and "Welcome onboard!" in the top right. The form contains five input fields: "Full Name\*" (text), "Display Name\*" (text), "Timezone\*" (dropdown menu showing "Select timezone"), "Residing Country\*" (dropdown menu showing "Select country"), and "Work Phone Number\*" (text). Below the fields is a progress bar with a blue segment on the left and a light blue segment on the right. A "Next →" button is located at the bottom right of the form.

Enter your full name, display name, time zone, residing country and work phone number to proceed to the next screen. Enter all the details and click on Next.

## 7. Choose Account type Screen

Choose your account type as Organization.

**Note:** Organization can participate and have ability to host hackathons and challenges on the platform.



apix Welcome, Test Fintech Dec!

**Are you an individual user or you represent an organization?**

Individual Organization

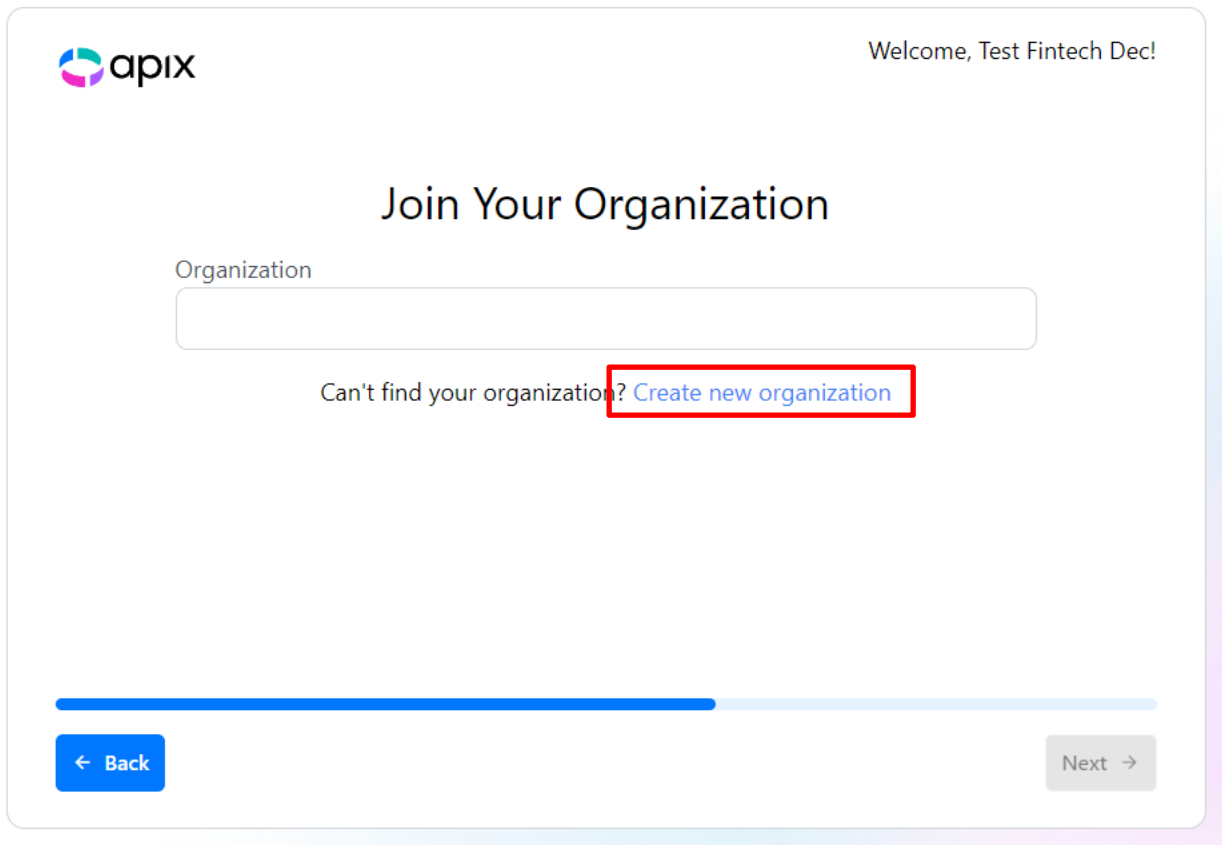
Organization can participate and have ability to host hackathons and challenges on the platform.

← Back Next →

Click on Next.

## 8. Join your Organization

On the Join your Organization, click on Create New Organization CTA to register a new organization.

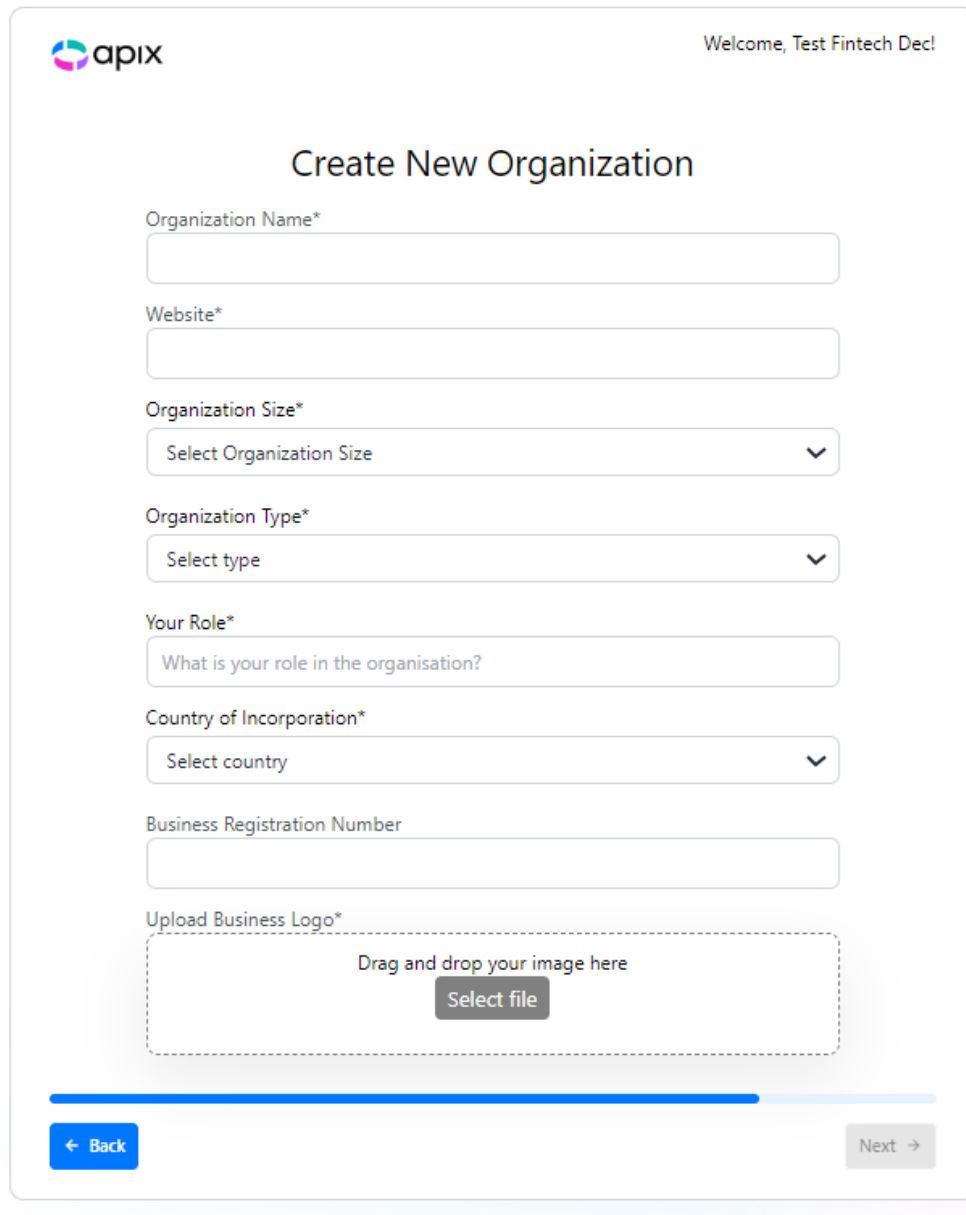


The screenshot shows the 'Join Your Organization' page in the Apix interface. At the top left is the Apix logo, and at the top right is the text 'Welcome, Test Fintech Dec!'. The main heading is 'Join Your Organization'. Below it is a text input field labeled 'Organization'. Under the input field, there is a link that says 'Can't find your organization? Create new organization'. The link 'Create new organization' is highlighted with a red rectangular box. At the bottom of the form, there is a progress bar that is approximately 50% full. Below the progress bar are two buttons: a blue '← Back' button on the left and a grey 'Next →' button on the right.

## 9. Create New Organization

On clicking on Create New Organization CTA, you will be displayed with the Create New Organization screen.

Enter the Organization Name, Website, Organization type, Your Role, Country of Incorporation and Logo.



The form is titled "Create New Organization" and is part of the Apix interface. It includes a welcome message "Welcome, Test Fintech Dec!" in the top right corner. The form fields are as follows:

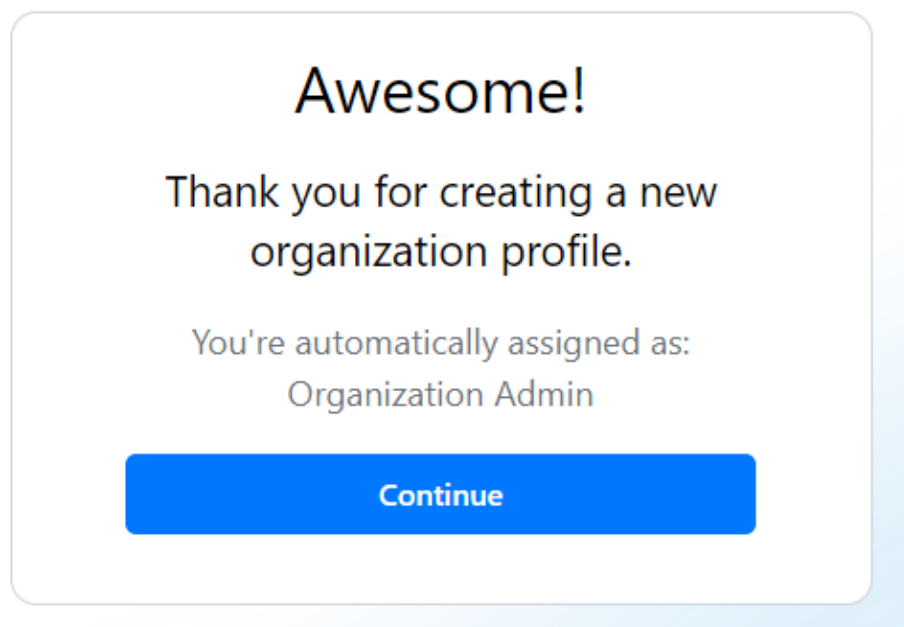
- Organization Name\***: A text input field.
- Website\***: A text input field.
- Organization Size\***: A dropdown menu with the placeholder text "Select Organization Size".
- Organization Type\***: A dropdown menu with the placeholder text "Select type".
- Your Role\***: A text input field with the placeholder text "What is your role in the organisation?".
- Country of Incorporation\***: A dropdown menu with the placeholder text "Select country".
- Business Registration Number**: A text input field.
- Upload Business Logo\***: A dashed box containing the text "Drag and drop your image here" and a "Select file" button.

At the bottom of the form, there is a progress bar and two navigation buttons: "Back" (with a left arrow) and "Next" (with a right arrow).

Click on Next.

On entering all the required details on Create New Organization screen and click on Next.

The Organization profile is created and you will be displayed the below screen

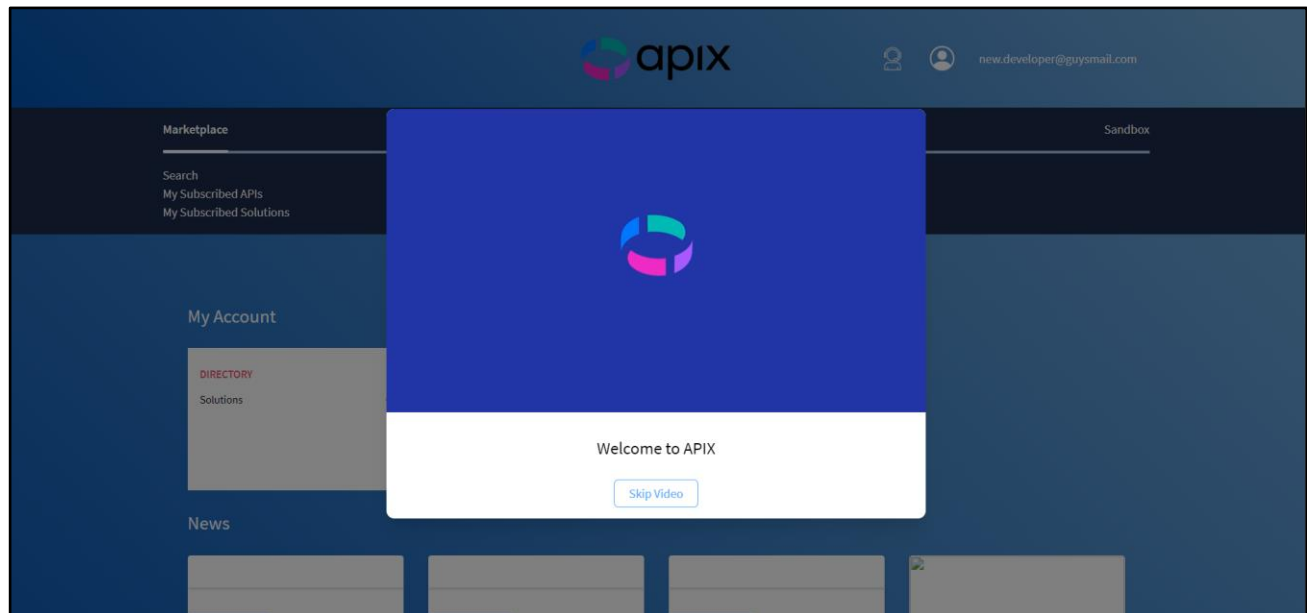


You will be automatically assigned the Org Admin role.

On the message displayed, click on Continue.

## 10. Account created

On clicking on Next, your account of the selected Organization type is created and you will be displayed with the Welcome Video.



Click on Skip Video to skip the video and land on the Dashboard screen.

Your account will be created and will be pending approval from the APIX Admin.

You will need your account to be approved

1. To be displayed in the marketplace under the selected organization type.
2. To upload an API or a Solution to the platform or post a problem statement.
3. To access the Digital and AI/ ML Sandbox.



## 11. Additional Notes (Technical Issues)

For technical issues such as the page not displaying or the buttons not working as intended, take a screenshot by pressing (**Windows Key+Shift+S**) and send it to [support@apixplatform.com](mailto:support@apixplatform.com) . Press (**Command Key+Shift+5**) for a screenshot for MAC users.

Describe the issue you are facing and attach the screenshot to the email before sending out the email. The support team will get back to you within 1-2 working days.



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